



A Higher Level of Reliability®

## ANTI-BRIBERY POLICY

Applied Inspection Limited are committed to promoting and maintaining the highest level of ethical standards in all our business activities and to this end we have a zero-tolerance policy towards bribery and corruption. This policy applies to all staff (full and part-time) and to all individuals or corporate entities that the company deals with, e.g. suppliers and customers.

All employees and associated persons are required to:

- comply with any anti-bribery and anti-corruption legislation. This applies both in the UK and overseas.
- act honestly, responsibly and with integrity.
- safeguard and uphold the company's core values by operating in an ethical, professional and lawful manner at all times.

Bribery of any kind is strictly prohibited. Under no circumstances should any provision be made, money set aside, or accounts created for the purposes of facilitating the payment or receipt of a bribe. If in doubt as to what might amount to bribery or what might constitute a breach of this policy, employees should refer/consult with their Manager or a Director.

The receipt or giving of business gifts from other customers, contractors, suppliers, third parties, including corporate hospitality is not prohibited provided they are of low value, e.g. diary or calendar, and the following requirements are met:

- the gift is not received or given with the intention of gaining financial or business advantage.
- it complies with the law, including local laws when overseas.
- it is received or given in the company's name.
- it does not include cash or a cash equivalent, e.g. gift vouchers.
- it is of an appropriate and reasonable type and value and given at an appropriate time.
- it is given openly, not secretly.
- it is approved by a director of the company.

Every employee, including directors, and associated persons has a duty to prevent, detect and report any incident of bribery and any potential risk.

The company will support anyone who raises genuine concerns in good faith under this policy, even if they turn out to be mistaken. Confidentiality will be maintained during an investigation to the extent that this is practical and appropriate in the circumstances.

**Joe Morgan**  
Managing Director

**Date: January 2024**

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